



## Refund Application Form

### Student Details

**Student ID:**

**Date of Birth:**

**Full Name:**

**Address:**

**Email:**

**Phone:**

**Course Code:**

**Course Name:**

**Course Start Date:**

**Course Finish Date:**

### PLEASE SELECT YOUR REASON FOR THIS REFUND REQUEST

Visa application refused (Please attach letter of refusal from Department of Home Affairs)

Changed Visa Status (Please attach copy of new visa grant letter)

Release Request - Change of education provider (Please provide a valid letter of offer)

Withdrawing from course due to academic difficulties

Withdrawing from course due to compassionate or compelling circumstances

Failed to meet entry requirements or conditions of course offer

Other reason (Please provide evidence relevant to your request)

### CHECKLIST OF DOCUMENTS ATTACHED WITH THE APPLICATION

- 1.
- 2.
- 3.

## BANK ACCOUNT DETAILS FOR REFUND

Bank Name:

Account Name:

BSB Number:

Account Number:

Bank Address:

Swift Code (Overseas accounts):

## STUDENT DECLARATION

I acknowledge that:

- All information provided within this 'Refund Request Form' is correct and that I have read and understand and agree to be bound by the Enhance College refund policy.
- I have received, read and understand the Enhance College Complaints and Appeals process
- This request of refund will be assessed in accordance with the refund policy stated in the student written agreement which I have read, agreed and signed at the time of my enrolment.
- I understand that Enhance College may assess VEVO to determine my location and visa status if I have advised I am returning home.

Signature:

Date:

OFFICE USE ONLY

Approved full Refund – 100% of Tuition Fee and other Student Fees except enrolment Fee.

Approved partial Refund        % of Tuition Fee and other Student Fees except enrolment Fee.

Declined – No Refund – Reason:

Paid Amount:

Staff Signature:

Date: